

Committee Telephonic Call Set-Up Instructions

Please send all requests for a committee telephonic call to Summer Hall (Program Administrator) via email, shall@flabar.org. Please include the following information in your request:

- Committee Name
- Date and Time of Call
- Length of Call

Conference call numbers can only be used ONCE, unless otherwise directed by Program Administrator. Multiple requests can be sent at one time.

Please allow 24 hours for conference call number assignment.

If you have any questions or concerns, please contact Summer Hall at (850) 561-5650 or via email at shall@flabar.org.